



## Dinner Money Policy

This policy was adopted by the Full Governing Body

Updated: Summer Term 2026

Next review: Summer Term 2028

Signed:

Signed:

John Millar  
Chair of Governors

Elaine Close  
Headteacher

Date:

Date:

## **Stonehill School Dinner Money Policy**

Stonehill School is responsible for collecting dinner monies and recovering any monies owed. The purpose of this policy is to set out how Stonehill School will collect monies and keep unpaid bills to a minimum.

### **Paying for school dinners**

- All School dinners should be paid for using the Arbor online payment system. Payment will go directly to Herts Catering.
- School dinners are £3.55 for children in Key stage 2 (as of 1<sup>st</sup> April 2026). If your child is in KS2 and is entitled to Free School Meals, then these will not be charged for.
- Children in Reception and Key Stage 1 will receive a free school dinner as part of the Universal Infant Free School Meals funding.
- School dinner money must be paid for in advance, on a weekly basis, or in the case of one school dinner a week, on the day.

### **When dinner money is not paid**

The school will monitor any outstanding payments on a weekly basis. If child has any debts that have not been settled by the end of the week, an email from the school will be sent requesting payment and explaining that no further meals will be provided until the debt is settled.

If the debt has not been cleared and the child has requested a school dinner, the parent/carer will be contacted before lunchtime and asked to either pay for the school dinner or provide the child with a packed lunch.

### **Monitoring and reviewing the policy**

This policy will be reviewed bi-annually by the Headteacher to monitor its effectiveness.